



The Event at Rebecca Farm

Hosted by Montana Equestrian Events, Inc.

A 501(c)3 Non-Profit Organization

2018 Volunteer Opportunity Descriptions

Sunday July 15th through Sunday July 22nd

No experience is required except for Scribe, Tack Steward, Timer

Dressage Phase:

Monday am set Up, Competition Wed through Friday, 7 am-6 pm

(A full day is preferred. If you can only volunteer a partial day, please note am or pm in the comment section)

- **Set-up:** The Monday before the Event; there is some lifting required, but not more than 30 pounds.
- **Ring Steward:** The job is to get the competitors into the dressage ring on time and in the correct order and coordinate with the announcer.
- **Runner:** The job is to collect the dressage tests and take them to the office to be scored. You do not run, but walking is required.
- **Scribe:** Experience is necessary. The job is to record all the marks and comments of the judge.
- **Tack Steward:** Horse handling experience is necessary. Timely guidance of competitors to the correct arena.

Cross Country Phase:

Thursday, Friday, and Saturday 6 am- 6 pm

- **Jump Judge:**

(A full day is preferred. If you can only volunteer a partial day, please note am or pm in the comment section)

The job is to assess jump penalties at a given cross country obstacle and relay competitor number and other key information as needed to the cross country controller. A mandatory meeting is required before each shift and it will ensure your confidence by clearly explaining your responsibilities.

- **Spectator Crossing Guard:**

The job is to monitor pedestrian passage access to the cross country course and insure safety of horse and rider as well as spectators.

- **Roads and Track/Steeplechase (Friday, 6 am-1 pm):**

This event involves duties similar to Timers, Jump Judges, Spectator Crossing Guards as described above.

Show Jumping Phase:

Friday, Saturday, and Sunday 7 am-6 pm

(A full day is preferred. If you can only volunteer a partial day, please note am or pm in the comment section)

- **Warm Up Crew:** The job is to ensure orderly flow of competitors and good communication skills are necessary.
- **Ring Crew:** This job is to replace poles, rake footing and reset the course. Lifting is required, approximately 15 lbs.
- **Timer:** Experience with timing necessary. Run digital timer for each round.
- **Scribe:** Experience necessary in documenting scores and making notations.
- **In Gate:** Timely guidance of competitors and good communication skills are necessary.

The following other supporting volunteer roles are key in the general operation of the Event and are all partial day positions.

Stabling Security/Safety:

Sunday – Sunday

- Maintain order and safe parking of horse trailers and campers the early half of the event week and then ensure pedestrian safety with vehicles and horses during the event.

Parking Lot Attendant:

Thursday – Sunday

- Directing vehicles to parking spots. Great option for teenagers! May require walking or standing for most of the shifts.

Hospitality Tent Assistants and Courtesy Driver:

Thursday – Sunday

- Adults only. The staff will answer questions and give out day sheets and maps. The courtesy driver must have a valid driver's license and transport folks in need to the various arenas and cross country course.

Volunteer Food Service Assistants:

Wednesday - Sunday

- Assist in the food service café with set-up, maintenance, clean-up. The job may include preparing boxed lunches that may need to be delivered to other volunteer stations.