



# THE EVENT

## AT REBECCA FARM

JULY 22, 23, 24, 25 & 26, 2020

Montana Equestrian Events, Inc. a 501(c)(3) non-profit organization.

# FOOD VENDOR INFORMATION

## CONDITIONS OF THE APPLICATION AND AGREEMENT

PLEASE READ BOTH FORMS ENTIRELY AND RETURN WITH SIGNATURES, FULL PAYMENT, AND THE APPROPRIATE PAPERWORK NOTED BELOW.

1. Applications will not be considered unless both forms are signed and mailed with full payment, proof of liability insurance per the agreement form, and your 2020 County health license.
2. Receipt of signed application, agreement form, and payment is not an automatic acceptance.
3. Upon acceptance, a receipt will be sent in the mail. Please call if you have not received after 2 weeks.
4. If application is not accepted, payment will be returned by check via mail.
5. Space will not be guaranteed or reserved via telephone.
6. Every attempt is made to place vendors so competition is limited.
7. Food vendors must have proof of current Montana state health license. You can get a temporary one by calling the Flathead City County Health Department at 406.751.8130.
8. Vendors must occupy space at all times. Rebecca Farm reserves the right to cancel space and give to another vendor.
9. Pre-arrival packets are sent out at the beginning of July. Please go through thoroughly prior to arrival.

No merchandise with logos, names, and titles relating to The Event at Rebecca Farm may be sold without permission for such use by Montana Equestrian Events, Inc.

### FOOD CONCESSIONS

1. Food concessions will be outside the big tent due to safety precautions and are available in 12'x12' to 12'x36'.
2. Please bring your own potable water if needed.
3. Attach copy of current health license with forms. All out of state food vendors must check in with the Flathead County Health Department prior to arrival.
4. NO DUMPING WATER ON GROUNDS. REBECCA FARM DOES NOT HAVE ON-SITE DUMPING BUT LOCAL PORT-O-POTTY BUSINESSES ARE AVAILABLE TO PUMP YOUR TRUCK OR TRAILER FOR A FEE.

### ELECTRICITY

Please request electricity only if it is necessary for the functioning of your booth. Each outlet provides 20 amps (120 volt) of power. You must bring your own extension cord and we advise the use of a newer 12 gauge cord for all food vendors. We request a vendor use our electricity and not run a generator. Please contact Alison if our electricity will not meet your needs and we can discuss use of a generator. You MUST have approval of using a generator prior to signing up for the space. Thank you.

### TRADE FAIR HOURS

Wednesday: 8 AM to 6 PM Set up day.

Thursday - Saturday: 10:00am - 6:00pm

Sunday: 10:00am - Begin tear down at end of competition, usually around 3:00pm.

Set-up day and time information is in the attached Shopping Fair Agreement.

### THE EVENT PARTY

Contact Alison for BBQ tickets for Saturday night, July 25th. Tickets are \$25 for adults and \$15 for kids 10 and under.

### ADVERTISING PROVIDED FOR EVENT SHOPPING FAIR PARTICIPANTS

We will include a section in the Event Program that gives information on every vendor in the Shopping Fair. Please provide us with a description, 25 words or less, of your services or product. Please note any description that goes over this word count will be edited and the deadline is May 31st.

Please contact Alison Heppner if you have any questions.

Phone: 406.253.4666 Email: [alison@rebeccafarm.org](mailto:alison@rebeccafarm.org) Website: [www.rebeccafarm.org](http://www.rebeccafarm.org)



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## FOOD VENDOR APPLICATION

- FOOD TENT    FOOD TRUCK What side do you serve from? \_\_\_\_\_    FOOD TRAILER What side do you serve from? \_\_\_\_\_
- I NEED ELECTRICITY    (1) Outlet \$50.00    (2) Outlets \$75.00    (3) Outlets \$90.00

I WISH TO RESERVE A:

**EARLY BIRD SPECIAL IF RECEIVED BY:  
MARCH 31ST**

IF RECEIVED AFTER:  
MAY 31ST

- |   |                                |                                |
|---|--------------------------------|--------------------------------|
| <input type="radio"/> 12' X 12' space at a cost of \$400.00 | <input type="radio"/> \$350.00 | <input type="radio"/> \$450.00 |
| <input type="radio"/> 12' X 24' space at a cost of \$600.00 | <input type="radio"/> \$550.00 | <input type="radio"/> \$650.00 |
| <input type="radio"/> 12' X 36' space at a cost of \$800.00 | <input type="radio"/> \$750.00 | <input type="radio"/> \$850.00 |

Please provide us with a description, 25 words or less, of your services or product for The Event program. Please note any description that goes over this word count will be edited and vendors accepted after the deadline may not make the program list.

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Detailed description of products to be solicited during The Event AND/OR attach a full menu to form.

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License Plate Number \_\_\_\_\_ Make/Model \_\_\_\_\_

**Your space will only be reserved upon receipt of the application, signed Shopping Fair Agreement, health license, and full payment due by May 31st.**

Company/Individuals Name (as you want listed in the program) \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Please make all checks payable to: Montana Equestrian Events, Inc. (MEE) Amount Enclosed: \$ \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please contact Alison Heppner if you have any questions.  
Phone: 406.253.4666 Email: [alison@rebeccafarm.org](mailto:alison@rebeccafarm.org) Website: [www.rebeccafarm.org](http://www.rebeccafarm.org)

Mail Completed Vendor Application and Signed Shopping Fair Agreement with Check by May 31st to:  
Montana Equestrian Events, Inc. • Attn: Alison Heppner • P.O. Box 595 • Whitefish, MT 59937